



CHIEF FINANCIAL OFFICER – HALIFAX, NOVA SCOTIA

Who We Are:

The IWK Health Centre is one of the most beloved and respected brands in Atlantic Canada. In addition to providing highly specialized (tertiary) care, the IWK also provides primary care services. It is also engaged in leading-edge research; works to promote healthy lifestyles for families; and supports education opportunities for health professionals and other learners.

The IWK Foundation works with the community that helped build the IWK more than 100 years ago, to help sustain excellence in specialized care at the IWK for all Maritime families. Simply put, we are committed to putting our women and children first and our donors demonstrate an unwavering commitment to the same.

The **IWK Foundation** is committed to continuous improvement and running a business that is entrepreneurial, innovative and based on strong values. We are also committed to the principle of equal opportunity in our employment practices and to providing an environment free from harassment and discrimination for all employees.

What We Need:

Reporting to the President & CEO, this new role at the **IWK Foundation**, provides a unique opportunity to a proven strategic leader who thrives on having autonomy while fostering strong relationships with both internal and external stakeholders. If you are someone who likes to sit at your desk with little collaboration and a view of maintaining status quo, this is not the role for you.

A key member of the leadership team, you are entrenched in all facets of the business, driven by helping to maximize donor dollars, efficiency and performance. The key responsibilities of this role will include primary duties surrounding strategic planning, operations, and financial risk management. You must be detail oriented, highly organized, have excellent communication skills, and work effectively in a team environment. You are motivated by purpose but understand the complexities of our industry and you can intuitively do what needs to be done, switching from strategy to rolling up your sleeves with ease.

Position Responsibilities:

- Act as Financial Executive lead to the President & CEO, the volunteer Treasurer and the volunteer Finance & Investment Committee of the Board of Trustees.
- Lead the development and implementation of innovative strategies for maximizing financial return including leveraging new business opportunities and cash, investment and expense management.



- Be responsible for all financial oversight including, reporting, analysis, distributions, risk, policies and internal controls.
- Prepare, manage, and continually monitor cash flow forecasting models for the organization including special projects.
- Manage and mentor a team of three staff.
- Oversee and provide guidance to the month end financial statement production process.
- Facilitate and oversee the year-end audit preparation process ensuring completeness and accuracy of all supporting documentation, liaising with the external auditors, and ensuring reporting deadlines are met.
- Oversee and assist with the completion of various monthly reconciliations.
- Act as Financial Executive lead with the IWK Health Centre's Finance team and other relevant external stakeholders.

Who You Are:

This position requires a Professional Accounting Designation along with a minimum of 10 years in a financial leadership role. As a proven leader, you have the ability to prioritize and focus on strategic goals while being technically strong in all aspects of financial management. You are comfortable and knowledgeable about investments and confident in having strategic conversations about them. You are a values-based individual who would enjoy working with a passionate, dedicated and hard-working team.

Experience with MS Dynamics would be considered a definite asset.

What Do You Do Now?

If you meet the criteria, we would like to hear from you. Please provide your cover letter stating WHY you wish to work at the IWK Foundation, along with your resume and salary expectations to jeff.hunter@iwk.nshealth.ca. While all applications will be reviewed, only successful candidates will be contacted for an interview. A detailed position profile is available to short-listed candidates upon request.